

North Side Community Federal Credit Union has the following vacancy in Chicago. To apply, please send resume to [m.newash@northsidecommunityfcu.org](mailto:m.newash@northsidecommunityfcu.org):

**JOB DESCRIPTION:**

**Housing Counselor Responsibilities:**

- \* Manage and provide housing counseling services by meeting one-on-one with clients interested in, but not limited to: home buying and maintaining homeownership through delinquency counseling.
- \* Organize and provide financial education classes covering the topics of, but not limited to: money management, credit, mortgage loans, shopping for a home, post-purchase concerns, and avoiding predatory loans.
- \* Maintain client files and provide case management services. Follow-up with clients concerning matters discussed in counseling sessions.

**QUALIFICATIONS:**

- \* Required: A competitive applicant must have a BA or equivalent combination of education and work experience. Must have at least 1 year experience in one-one-one and group financial counseling with low and moderate income people. Must enjoy working with people, have excellent interpersonal skills, proven initiative and creativity, good public speaking skills and the ability to work independently. Strong computer skills a must.
- \* Preferred: Spanish fluency. Loss mitigation and default counseling experience. Certification as Housing Counselor by NeighborWorks or equivalent national agency.

**POSITION TYPE:** The position is part time and will require schedule flexibility, including some evening and weekend commitments. Three (3) references will be requested of applicants who will be given further consideration.

**SALARY:** To be determined, commensurate with experience.

**TO APPLY:** Please send your resume and cover letter to Munai Newash at [m.newash@northsidecommunityfcu.org](mailto:m.newash@northsidecommunityfcu.org). Please no phone inquiries. June 4, 2008.

CDB list instructions <http://www.runonthebank.net/cdblist.htm>